



## AUTOMATIC WITHDRAWAL REQUEST

Date \_\_\_\_\_

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_

City, State Zip \_\_\_\_\_

To Whom It May Concern,

Currently, you are debiting from my account at \_\_\_\_\_, account number \_\_\_\_\_, routing number \_\_\_\_\_. This letter serves as notice to switch the current debit account to the following financial institution \_\_\_\_\_, account number \_\_\_\_\_, routing number \_\_\_\_\_ effective immediately. If you have any questions regarding this change request, please call me at (\_\_\_\_) \_\_\_\_-\_\_\_\_\_.

Thank you,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State Zip

\*Please attach a voided Carter Credit Union check to this letter.